

**CITY OF NORWALK
BOARD OF ESTIMATE OF TAXATION
REGULAR MEETING
MARCH 5, 2012**

ATTENDANCE: Fred Wilms, Chair; Mayor Richard Moccia, Leo Mellow, Michael Kolman, John Frederici

STAFF: Thomas Hamilton, Finance Director; Robert Barron, Finance Department

CALL TO ORDER

Mr. Wilms called the meeting to order at 7:30 p.m. A quorum was present

APPROVAL OF MINUTES

February 7, 2011 – Regular Meeting

**** MR. WILMS MOVED THE MINUTES OF FEBRUARY 7, 2012.**

The following changes were noted:

Page 1, under **ATTENDANCE** and forward, please change : “Wally Ingler” to “Wally Engler”

Page 3, 1st paragraph, please change the following from “\$5,000 cap on spending.” to \$5,000 cap on spending lifted.”

Page 3, 1st paragraph, line 5, please change from “ Discussion followed.” to “Discussion followed with all Board of Estimate and Taxation members in favor of keeping the cap in place.”

**** THE MOTION TO APPROVE THE MINUTES OF FEBRUARY 7, 2011 AS CORRECTED PASSED WITH TWO IN FAVOR (WILMS AND KOLMAN) AND THREE ABSTENTIONS (MOCCIA, MELLOW AND FREDERICI).**

SPECIAL APPROPRIATIONS AGENDA (SECTION A)

**List of Resolutions -
Advertised Items**

There was no business to discuss under Section A.

**Report on Special Appropriations
Justification/Back Up Material**

TRANSFER AGENDA (Section B)

Fire Department -

A request to transfer of \$15,000 from wages to an account for tires for the fire truck fleet.

Mr. Barron gave an overview of the need. Because the request is over \$5,000, the request must come before the BET for approval.

**** MR. WILMS MOVED THE FOLLOWING TRANSFER:**

THE SUM OF \$15,000 FROM ACCOUNT # 01-3110-5110 (REGULAR WAGES) TO ACCOUNT # 01-3152-5339 (TIRES).

**** THE MOTION TO APPROVE THE TRANSFER PASSED UNANIMOUSLY.**

OTHER BUSINESS (Section C)

a. RESOLUTION, authorizing a Special Capital Appropriation in the amount of \$49,000 for the replacement of the floor membrane in the Maritime Garage above the commercial space (Acct. #0912-4095-5777C0464)

b. RESOLUTION, authorizing a reduction in the amount of \$49,000 to the approved capital appropriation for the SoNo Railroad Station structural repairs (Acct. #0911-4095-5777-C0358)

Mr. Barron said that the work on the SONO Railroad garage included some membrane work and that when the membrane at the Maritime went over the commercial area, the vendor submitted a bid that was actually less per foot than the cost for the membrane at Railroad Parking garage.

**** MR. WILMS MOVED THE FOLLOWING ITEMS:**

A. RESOLUTION, AUTHORIZING A SPECIAL CAPITAL APPROPRIATION IN THE AMOUNT OF \$49,000 FOR THE REPLACEMENT OF THE FLOOR MEMBRANE IN THE MARITIME GARAGE ABOVE THE COMMERCIAL SPACE (ACCT. #0912-4095-5777C0464)

B. RESOLUTION, AUTHORIZING A REDUCTION IN THE AMOUNT OF \$49,000 TO THE APPROVED CAPITAL APPROPRIATION FOR THE SONO RAILROAD STATION STRUCTURAL REPAIRS (ACCT. #0911-4095-5777-C0358)

**** THE MOTION PASSED UNANIMOUSLY.**

c. RESOLUTION, authorizing a special capital appropriation in the amount of \$120,000 for the purchase of an emergency generator for the Maritime Garage. (Acct. #0912-4095-5777-C0464)

d. RESOLUTION, authorizing the reduction in the amount of \$120,000 to the approved capital appropriation for the purchase of an emergency generator for the Norwalk Railroad Station emergency generator. (Account #0912-4095-5777-C0498).

Mr. Barron reported that one generator had been approved for the SoNo Railroad station, but when the bids came in there was enough approved funding to purchase a second generator for the Maritime Garage.

**** MR. WILMS MOVED THE FOLLOWING ITEMS:**

C. RESOLUTION, AUTHORIZING A SPECIAL CAPITAL APPROPRIATION IN THE AMOUNT OF \$120,000 FOR THE PURCHASE OF AN EMERGENCY GENERATOR FOR THE MARITIME GARAGE. (ACCT. #0912-4095-5777-C0464)

D. RESOLUTION, AUTHORIZING THE REDUCTION IN THE AMOUNT OF \$120,000 TO THE APPROVED CAPITAL APPROPRIATION FOR THE PURCHASE OF AN EMERGENCY GENERATOR FOR THE NORWALK RAILROAD STATION EMERGENCY GENERATOR. (ACCOUNT #0912-4095-5777-C0498).

**** THE MOTION PASSED UNANIMOUSLY.**

ADDITIONAL INFORMATION

Oak Hills Report – February 2012

Mr. Barron said that he had sent the Authority and the Board members a list of his take away expectations from the last meeting. He added that he had asked for a break out on the employee salaries, which is in the process of being compiled.

Mr. Wilms asked about the capital expenses. Mr. Barron said that the Authority was working on getting the figures together.

The Mayor said that Ms. Lemmon had resigned from the Authority. He said that the Authority was making progress and expected to be open for business by the end of March. The Mayor thought the Authority had turned the corner and was on the mend. The discipline is a major step forward. Mr. Wilms agreed that the Authority was making progress. They had stabilized their expenses, which is a solid first step. Mr. Wilms said that when the capital request comes in, it should be for things that were absolutely needed rather than nice to have.

Mr. Mellow asked about some of the details on the report. Mr. Barron then reviewed the figures

Mr. Barron reported that the Authority had subsequently decided not to do the tee signs because they could not find sponsors. The golf carts bid had two responses so far. The bids will be opened on the 7th.

Summary of Special Appropriations – FY 2011-12

Status of Contingency – FY 2011-12

Financial Reports

Year-to-date Capital Budget Report (FY 2011-12)

Year-to-date Operating Budget Report (FY 2011-12)

Board of Education Budget Report (FY 2011-12)

Tax Collector's Narrative – January 2012

Tax Collector's Report – January 2012

Salary Accounts

Fire Overtime

Dispatch Overtime

Police Overtime

Mr. Wilms requested a quick review of the key revenue drivers. Mr. Barron explained the process used for forecasting. He said that the projection is less than the plan. The largest shortfall is on the real estate conveyance tax.

ADJOURNMENT

**** MR. FREDERICI MOVED TO ADJOURN.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:00 p.m.

Respectfully submitted

Sharon L. Soltes
Telesco Secretarial Services