

CITY OF NORWALK
WATER POLLUTION CONTROL AUTHORITY
September 17, 2012

Attendance: Darren Oustafine, Chairman
Lewis Clark, Vice Chairman
Fred Wilms
Mark Berns
David Mccarthy
Galen Wells
Sheiree Powell

Staff: Hal Alvord, DPW Director
Lisa Burns, DPW Operations Manager
Ralph Kolb, DPW Waste Systems Manager

Others: Catherine Mallon Trainer, Malcolm Pirnie
Lailani Metzler, Malcolm Pirnie

1. CALL TO ORDER

Chairman Oustafine called the meeting to order at 5:35pm

2. APPROVE THE MINUTES FROM WPCA MEETING HELD ON JULY 16, 2012 (COPY INCLUDED)

**** MR. MCCARTHY MOVED TO APPROVE THE MINUTES
** MOTION PASSED UNANIMOUSLY**

3. AUTHORIZE THE CHAIRMAN OR VICE CHAIRMAN OF THE WATER POLLUTION CONTROL AUTHORITY TO EXECUTE AN AGREEMENT WITH AARON ASSOCIATES OF CONNECTICUT, INC. IN THE AMOUNT OF \$865,838 FOR THE PUMP STATION SCADA TELEMETRY SYSTEM PROJECT (PROJECT: WPCA2012-1). (BID DOCUMENTS ATTACHED)

Account Nos. 09064062-5777-C0362, 09074062-5777-C0360, 09094062-5777-C0360, 09094062-5777-C0363, 09104062-5777-C0360, 09104062-5777-C0363

Mr. Kolb said that this item is to provide communications from the 22 pump stations back to the Wastewater Treatment Plant to have an idea of what is going on at the stations specifically during wet weather events. He said it has gone out to bid and that the low bidder is Aaron

Associates which is a SCADA programming company. Mr. Clark asked how the system currently operates. Mr. Kolb said that the station only sends a general alarm so the problem is unknown and is transmitted through a telephone line. Ms. Burns said that there is a lot of cost associated with maintaining all the telephone lines and this project will convert it over a radio frequency.

AUTHORIZE THE DIRECTOR OF PUBLIC WORKS TO ISSUE ORDERS ON CONTRACT TO AARON ASSOCIATES OF CONNECTICUT, INC. FOR THE PUMP STATION SCADA TELEMETRY SYSTEM PROJECT (PROJECT: WPCA2012-1) FOR AN AMOUNT NOT TO EXCEED \$86,600.

ACCOUNT NO. 09104062-5777-C0363

**** MR. WILMS MOVED TO APPROVE ITEMS 3 AND 4**

**** MOTION PASSED UNANIMOUSLY**

5. REPORTS

- a. FY 11/12 and FY 12/13 Revenues/Expenditures Report (MUNIS report included)
Ms. Burns said that the comptroller's office is in the process of updating MUNIS and that staff will provide a report on the close out of last fiscal year and the new fiscal year at next months meeting.
- b. Contract Operation Status- Annual Inspection Report (Draft copy included)
Mr. Kolb said that staff has gone through the report and has provided comments and if the board members have any questions or comments to let him know. Ms. Metzler went over the highlights of the report and said that everything is operational. She said that the only two concerns were that the new headworks is not taking any grit out of the system and creating issues down the line but that is being resolved. She said that the other issue is the CSO/wet weather system and said that it is operational, but is obsolete and operates at a very minimal capacity, and that it was originally included in the phase II design proposal for the low level nitrogen project that it is now on hold. She said that is the only item at the Wastewater Treatment Plant that received a rating of two. She said from an operational standpoint that OMI, Inc. Is operating everything very well and from a performance standpoint they have received record numbers for nitrogen removal. Ms. Mr. Wilms asked if there is any risk of the number two rated item that would fail in the near future and asked how critical a number two item is. Ms. Metzler said that a number two rating typically means that the equipment shows a heavy sign of corrosion and is a maintenance type of issue. Ms. Burns said that the area that received the low rating was the supplemental treatment and that it had gotten to the 60% design stage of the Phase II upgrade project but was put on hold due to funding issues. She said that it only operates six to seven times a year in periods of high flow and said from an environmental standpoint it can be doing better, but from a permit standpoint is in compliance with the permit.
- c. WWTP Phase I Upgrade Project Update:

1. Site Settlement Agreement
Mr. Kolb said that the Attorney is finalizing the agreement and that the final work for the site settlement is ongoing and should be completed by the end of October .
2. Project Closeout Schedule
Mr. Kolb said the he is continuing to work on the punch list items with Gilbane and that the goal is to have it completed in November.
3. Project Budget
Mr. Kolb said that there are on-going discussions regarding the fees for the items that were identified in the additional scope of work.
- d. Septage Rules and Regulations
Mr. Kolb said that staff is working on updating the rules and regulations and staff will be bringing them the Board next month for approval.
- e. DPW Open House- September 29th
Mr. Kolb said that the DPW open house is scheduled for September 29, 2012, and will be held at the Public Works Center from 10:00AM-1:00PM.
- f. Sewer Use Bill Appeals/Adjustments Update
 1. Appeal Status
Mr. Kolb said that the adjustments to date are \$63,302.
- g. Information Copies:
 1. OMI Monthly Operating Report- July/August 2012 (copy included)
Mr. Kolb said that all FST clarifier weirs were cleaned and that baffles were installed for flow metering and that the gravity thickener in pump number three was rebuilt. He said that nitrogen fell into band "D".

6. ADJOURNMENT

**** MR. MCCARTHY MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 6:10PM

Respectfully Submitted,

Dilene Byrd