

CITY OF NORWALK  
WATER POLLUTION CONTROL AUTHORITY  
October 15, 2012

Attendance: Darren Oustafine, Chairman  
Mayor Moccia  
Fred Wilms  
Mark Berns  
Galen Wells  
Sheiree Powell

Staff: Hal Alvord, DPW Director  
Lisa Burns, DPW Operations Manager  
Ralph Kolb, DPW Waste Systems Manager

**1. CALL TO ORDER**

Chairman Oustafine called the meeting to order at 5:30PM

**2. APPROVE THE MINUTES FROM WPCA MEETING HELD ON SEPTEMBER 17, 2012**  
**(COPY INCLUDED)**

Ms. Wells said that she did not attend last months meeting and that her name should be removed from the attendance.

**\*\* MR. BERNS MOVED TO APPROVE THE MINUTES AS AMENDED**  
**\*\* MOTION PASSED**  
**\*\* TWO ABSTENSIONS- MAYOR MOCCIA, MS. WELLS**

**3. AUTHORIZE THE PURCHASE OF A PORTABLE SEWER PIPELINE CCTV VIDEO**  
**INSPECTION SYSTEM FROM ELXSI, INC. OF CALIFORNIA IN THE AMOUNT OF**  
**\$93,770 (\$46,885 FROM WPCA CAPITAL ACCOUNT LISTED BELOW).**  
**(MEMORANDUM INCLUDED)**

**ACCOUNT NOS. DPW: 0912-4031-5777-C0313 - \$46,885**

**WPCA: 0911-4062-5777-C0361 - \$46,885**

Ms. Burns said that the video inspection system that is currently being used belongs to OMI, Inc. and when their camera is down for repair it becomes a problem because no video or televising can be done. She said that the camera will primarily be used by DPW staff for drainage issues and WPCA staff for collection system issues and that the cost will be split 50% between DPW and WPCA.

**\*\* MR. WILMS MOVED TO APPROVE THE ITEM**  
**\*\* MOTION PASSED UNANIMOUSLY**

**4. AUTHORIZE THE CHAIRMAN OR VICE CHAIRMAN OF THE WATER POLLUTION CONTROL AUTHORITY TO ENTER INTO AGREEMENT BETWEEN GILBANE BUILDING COMPANY AND LOUREIRO CONTRACTORS, INC. FOR SITE SETTLEMENT DUE TO THE PHASE I WASTEWATER TREATMENT PLANT UPGRADE. (AGREEMENT INCLUDED)**

Mr. Kolb said that the Attorney has been reviewing the agreement between Gilbane, LCI and the WPCA. He said that in good faith LCI proceeded with all of the items that were listed in exhibit B to get the work completed for the site settlement. Ms. Burns said that the total cost of the site settlement was approximately \$1.4 million dollars. Mayor Moccia asked what the dollar amount that the WPCA will have to pay. Ms. Burns said that she does not have that number but that he was reported at a previous meeting and that she would provide it at next months meeting. Mayor Moccia said that he does not feel comfortable approving an agreement when there is not an exact number. Ms. Burns said that most of the work will be done in house. Mr. Alvord said at next months meeting staff will provide the value of the work that is being done, how the remainder of the issues are being dealt with and what the estimate of the in house costs will be.

**\*\* MAYOR MOCCIA MOVED TO TABLE THE ITEM  
\*\* MOTION PASSED UNANIMOUSLY**

**5. APPROVE REVISIONS TO THE SEPTAGE DISPOSAL RULES AND REGULATIONS (COPY INCLUDED)**

Mr. Kolb said that staff has gone through the rules and regulations and discussed the changes. He said that the Director can make a recommendation to revoke or suspend the license of anyone who violates the rules and regulations and that that the WPCA would hold a public hearing and following that a decision would be made. Mayor Moccia suggested that there be something that people need to sign when they are applying for their license agreeing that they will abide to the rules and regulations.

**\*\*MR. WILMS MOVED TO APPROVE THE ITEM  
\*\* MOTION PASSED UNANIMOUSLY**

**6. REPORTS**

- a. FY 11/12 and FY 12/13 Revenues/Expenditures Report (MUNIS report included)  
No discussion.
- b. Operating Highlights  
Ms. Burns distributed the annual report for the conclusion of last fiscal year and said that it will also be posted on the website. Mayor Moccia suggested that after everyone has had a chance to review the report and if there are questions that they either e-mail staff or present them at next months meeting.
- c. WWTP Phase I Upgrade Project Update:

1. Project Closeout Schedule  
Mr. Kolb said that he has been working with the State and that the last Clean Water Fund payment request has to be made by December 1, 2012. He said that Gilbane has been verbally informed that they have to complete all of their invoices and have them submitted by some time in November for the December 1, 2012 submission date. He said that he will also be documenting that in a letter to them. Ms. Burns said that staff will have the Attorney send the letter because it has been discussed with them several times and she now wants to put them on notice that they will not be paid if they do not submit the information.
  2. Project Budget  
No discussion.
- d. GIS Intern  
Ms. Burns said that Mr. Hamilton has signed off on this and that it is now going through the system. She said that there is a draft job description and that it will be posted at some of the local colleges that have the program.
- e. Sewer Use Bill Appeals/Adjustments Update
1. Appeal Status  
Mr. Kolb said that the adjustments to date are \$64,502.
- f. Information Copies:
1. OMI Monthly Operating Report- September 2012 (copy included)  
Mr. Kolb said that on September 28, 2012 there was a bypass at the Ann Street siphon due to high flow and that it was reported to the State. He said that Malcolm Pirnie is assisting with the siphon chamber and are looking at installing an actuator so that during a storm event it can be slowly opened and allow more flow and avoid going into the siphon or on storm flow.
  2. OMI'S new emergency/ plant phone number 203-943-0173  
Ms. Burns said that the emergency number is also available on the website.

## **7. ADJOURNMENT**

**\*\* MR. WILMS MOVED TO ADJOURN**

**\*\* MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 6:20PM

Respectfully Submitted,

Dilene Byrd