

**CITY OF NORWALK
BOARD OF ESTIMATE AND TAXATION
REGULAR MEETING
JUNE 3, 2013**

ATTENDANCE: Fred Wilms, Chair; Mayor Richard Moccia; Erik Anderson;
John Federici; Michael Kolman (by phone)

STAFF: Thomas Hamilton, Finance Director; Erin Herring, City Clerk

Mr. Wilms called the meeting to order at 7:33 p.m. Ms. Herring called the Roll. A quorum was present

APPROVAL OF MINUTES - May 6, 2013 - Regular Meeting

The following correction was made to the minutes:

Page 1, first paragraph, third sentence should read as follows:

The proposed final budget is \$636,420 less than the budget cap set by the Common Council and \$430,035 less than the tentative approved budget.

** **MR. WILMS MOVED TO ACCEPT THE MINUTES AS AMENDED**
** **MOTION PASSED UNANIMOUSLY**

SPECIAL APPROPRIATIONS AGENDA SECTION A

** **MR. WILMS MOVED THE FOLLOWING RESOLUTION:**

RESOLVED, THAT A SUM NOT TO EXCEED \$406,853 BE AND THE SAME IS HEREBY TRANSFERRED FROM CONTINGENCY TO VARIOUS DEPARTMENTS TO COVER WAGE SETTLEMENTS FOR VARIOUS UNION CONTRACTS FOR FY 2012-2013 (ACCOUNT # VARIOUS)

Mr. Hamilton explained the item. He said that this is an end of the year clean up and reflects settlements from a number of contracts.

** **MOTION PASSED UNANIMOUSLY**

TRANSFER AGENDA SECTION B

Tax Assessor

Mr. Hamilton explained the item. He said that this transfer is to cover GIS work that has been charged to the Tax Assessor's temporary wage account.

- ** MR. WILMS MOVED TO APPROVE THE TAX ASSESSOR 'S REQUEST THAT \$17,000 BE TRANSFERRED FROM ITS TAX ASSESSOR REVALUATION ORGANIZATION 'S OTHER PROFESSIONAL SERVICES ACCOUNT TO ITS TAX ASSESSOR ORGANIZATION 'S TEMPORARY WAGES ACCOUNT**
- ** MOTION PASSED UNANIMOUSLY**

OTHER BUSINESS SECTION C

- ** MAYOR MOCCIA MOVED THE FOLLOWING RESOLUTION:**

Mr. Hamilton explained that this is an annual exercise. This reconfirms the adopted capital budget that the Common Council adopted in April. He said that the City will not be issuing bonds on behalf of the WPCA this year.

Mr. Hamilton said that Finance is gearing up for the bond sale later this summer and will meet with the bonding agencies on July 16th. Mayor Moccia asked about the rates. Mr. Hamilton said that they have been trending up, but are at historically low levels.

RESOLUTION, MAKING APPROPRIATIONS FOR VARIOUS PUBLIC IMPROVEMENTS AGGREGATING \$19,684,000 FOR THE FY 2013-14 CAPITAL BUDGET AND AUTHORIZING THE ISSUANCE OF \$15,653,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET CERTAIN APPROPRIATIONS IN THE FY 2013-14 CAPITAL BUDGET AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWING FOR SUCH PURPOSES

- ** MOTION PASSED UNANIMOUSLY**

- ** MAYOR MOCCIA MOVED THE FOLLOWING RESOLUTIONS:**

Mr. Hamilton explained that this set of close outs originated with Mr. Greene, Director of Planning and Zoning. Their volume of permit activity has increased substantially and he requested that these capital projects be assigned elsewhere for implementation. He said that Mayor Moccia met with several departments and identified how to move forward with these projects under different departments.

Mayor Moccia commented that as Mr. Greene pointed out their work load, along with a reduction in staff makes it difficult to implement these projects. He said that he appreciates that Planning and Zoning is busy and does not want to hold up these projects.

Mayor Moccia said that he believes the hardest discussion will be with The Maritime Aquarium and how to protect their exhibits in order to move forward with waterfront public access.

Mr. Wilms said that this seems to be a wash; the bonds have already been issued. Mayor Moccia explained that this keeps the City from having to go out for new bonds.

RESOLUTION, AUTHORIZING THE CLOSE OUT OF VARIOUS CAPITAL PROJECTS TOTALING \$2,277,666 FROM THE DPW, PARKING AUTHORITY AND PLANNING AND ZONING DEPARTMENTS. ACCOUNT NUMBERS (VARIOUS)

RESOLUTION, AUTHORIZING THE INCREASE OF VARIOUS CAPITAL PROJECTS TOTALING \$2,277,666 IN THE REDEVELOPMENT, DPW AND PARKING AUTHORITY DEPARTMENTS. ACCOUNT NUMBERS (VARIOUS)

**** MOTION PASSED UNANIMOUSLY**

ADDITIONAL INFORMATION SECTION D

Mr. Hamilton reported that there is one revised report in the packet. It is an \$8,000 difference from what is in the packet for the Police Department. They are projecting a shortfall in the wage account of \$131,000. The Fire Department projects that they are going to turn back more than the Police Department will need. He said that the \$258,000 will come primarily from the regular wage account. Mayor Moccia said that it is hard to predict the Police budget. Mr. Hamilton said that he is not troubled by this.

Mr. Hamilton said that the revenue report has positive information on it and that they are at 110% of the budget through the end of May. This is primarily due to building permits and the real estate conveyance tax that is trending up now. He said that he hopes the building activity will eventually be felt in the grand list.

Mayor Moccia said that there may be some projects that will be ready to put shovels in the ground shortly.

OAK HILLS FINANCIAL STATUS - APRIL 2013

Mr. Hamilton reported that he did not have May data from Oak Hills. He said that their April numbers were not very good; April was a cold month. Mayor Moccia said that they are working on controlling their expenses. They have booked more tournaments and the restaurant is doing well. Mr. Wilms added that they have been on track with their expenses.

SUMMARY OF SPECIAL APPROPRIATION - FY 2012 - 2013

STATUS OF CONTINGENCY - FY 2012-2013

FINANCIAL REPORTS

- YEAR TO DATE CAPITAL BUDGET REPORT - FY 2012 - 2013
- YEAR TO DATE CITY OPERATING BUDGET REPORT - FY 2012 -2013
- YEAR TO DATE BOE OPERATING BUDGET REPORT - FY 2012-2013
- TAX COLLECTOR'S REPORT - APRIL 2013

Mr. Hamilton reported that the tax collection rate is steady.

- TAX COLLECTOR'S NARRATIVE - APRIL 2013
- KEY REVENUE REPORT - YTD APRIL 2013

SALARY ACCOUNTS

- FIRE OVERTIME
- DISPATCH OVERTIME
- POLICE OVERTIME

**** MAYOR MOCCIA MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 8:10 p.m.

Respectfully submitted,

Rosemarie Lombardi
Telesco Secretarial Services