

**CITY OF NORWALK  
FAIR HOUSING ADVISORY COMMISSION  
OCTOBER 19, 2009**

**ATTENDANCE:** Rev. Jeffrey Ingraham, Chairman; Carol Frank; Barbara Hudgins;  
Nancy Burke.

**STAFF:** Margaret Suib, Fair Housing Officer

**CALL TO ORDER**

The meeting was called to order at 3:10 p.m. by the Chairman.

**APPROVAL OF SEPTEMBER 21, 2009 MINUTES**

**\*\* MRS. FRANK MOVED TO APPROVE THE MINUTES AS DISTRIBUTED.  
\*\* MS. HUDGINS SECONDED.  
\*\* MOTION PASSED UNANIMOUSLY.**

**OLD BUSINESS**

**COMMISSION'S ANNUAL EVALUATION OF THE FHO**

**\*\* MRS. FRANK MOVED TO GO INTO EXECUTIVE SESSION TO  
DISCUSS THE COMMISSION'S ANNUAL EVALUATION OF THE FHO  
(PERSONNEL).  
\*\* MS. BURKE SECONDED.  
\*\* MOTION PASSED UNANIMOUSLY.**

The Commission went into Executive Session at 3:15 p.m. and reconvened into Public Session at 3:20 p.m.

The Chairman gave Ms. Suib a copy of the written evaluation and made three additions:

- Under Communication, the quarterly newspaper article Ms. Suib writes will be added.
- Under Innovation, "Community" will be added to "annual outreach event".
- Under Work relationships/Teamwork, the following will be added: "In conclusion, acknowledgement is made of the Fair Housing Officer's securing a meeting with Congressman Himes and the FHAC to discuss related issues."

The final version of this document, finalized by the Chairman, will be attached to the evaluation form and forwarded to Tim Sheehan, Director of the Redevelopment Agency.

Ms. Suib thanked the Commissioners for their work on this evaluation.

### **FHO'S MONTHLY REPORT**

Ms. Suib reviewed her written report.

Regarding the letters sent to the Housing Authority, the Redevelopment Agency, NEON and the NAACP about nominating people to serve on this commission or re-nominating current representatives, Mrs. Frank noted that Mrs. Torrano and Mr. Ramirez never attend meetings, and this Commission needs people who make the effort to attend these meetings. The Chairman suggested that perhaps Bernadine Tatem might be appointed by the Housing Authority, since she is no longer a member of the NEON board. Ms. Suib said that the resumes of the people who had expressed interest in serving were sent to the Mayor for his review. Ms. Hudgins said that the NAACP voted that she would continue to be their representative. She will be moving out of town but was not sure of the time frame. She will discuss this with the chair or the secretary of the NAACP.

Ms. Suib will continue to follow up with the various organizations.

Discussion took place on Ms. Suib's newspaper column about the landmark fair housing case in Westchester. Ms. Suib will write a memo to CDBG regarding this case.

- \*\* MS. BURKE MOVED THAT THE FAIR HOUSING OFFICER WRITE A MEMO TO THOSE AGENCIES WHICH ARE RELEVANT TO THIS LANDMARK FAIR HOUSING CASE TO PROVIDE NECESSARY INFORMATION TO THEM WHICH WILL IMPACT ON THEIR FUTURE EFFORTS.**
- \*\* MRS. FRANK SECONDED.**
- \*\* MOTION PASSED UNANIMOUSLY.**

Ms. Burke also suggested that Ms. Suib send them a copy of all relevant information.

### **NEW BUSINESS**

Ms. Suib noted that they will have to start work on the budget shortly.

### **ADJOURNMENT**

The next meeting will be held on November 16, 2009 at 3 p.m.

- \*\* MRS. FRANK MOVED TO ADJOURN.**
- \*\* MS. HUDGINS SECONDED.**
- \*\* MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 4 p.m.

Respectfully submitted,

Cheryl Telesco  
Telesco Secretarial Services

DRAFT