

**CITY OF NORWALK  
FAIR HOUSING ADVISORY COMMISSION  
REGULAR MEETING  
DECEMBER 15, 2009**

**ATTENDANCE:** Rev. Ingraham, Chair; Nancy Burke; Carol Frank; Tim Carney;  
Barbara Hudgins

**STAFF:** Atty. Margaret Suib, Redevelopment Agency

**CALL TO ORDER**

Rev. Ingraham called the meeting to order at 3:07 p.m. Rev. Ingraham then announced that Mr. Carney had been appointed to the Commission. Atty. Suib then introduced Mr. Carney to the Commissioners and said that he was the Agency's representative to the Commission.

Mr. Carney then gave a brief summary of his experience with housing, including the Norwalk Housing Partnership and other housing projects. He then gave an update about 310 Ely Avenue, which are modular units of affordable housing. Rev. Ingraham asked who would be responsible for the units. Mr. Carney explained that they were ownership units and reviewed who would be responsible for overseeing the units.

**\*\* MS. FRANK MOVED TO ENTER INTO EXECUTIVE SESSION TO DISCUSS A LETTER FROM MR. SHEEHAN TO THE CHAIRMAN.**

Ms. Hudgins asked if this would be considered as a personnel matter. Ms. Burke said that she wanted to review the statutes regarding Executive Sessions. Rev. Ingraham said that he was unsure as to whether this would be considered personnel. Atty. Suib said that she felt it should be in executive session for the issue involved

**\*\* MR. CARNEY SECONDED**

**\*\* THE MOTION TO ENTER INTO EXECUTIVE SESSION TO DISCUSS A LETTER FROM MR. SHEEHAN TO THE CHAIRMAN PASSED WITH THREE IN FAVOR (INGRAHAM, FRANK AND CARNEY) AND TWO ABSTENTIONS) (HUDGINS AND BURKE.**

The Commission entered into Executive Session at 3:15 and returned to public session at 3:45 p.m.

**APPROVAL OF NOVEMBER 16, 2009 MINUTES**

The following correction was noted:

Page 1, under **FY2010-2011 GRANT BUDGET APPLICATION DISCUSSION WITH TIM SHEEHAN, EXEC. DIR., NORWALK REDEVELOPMENT AGENCY**, please change the motion from the following:

**\*\* REV. INGRAHAM MOVED TO ACCEPT THE RECOMMENDATION OF MR. SHEEHAN TO APPROVE A 2.5% INCREASE IN THE NEXT YEAR'S BUDGET, NOTING THAT THIS IS NOT A SALARY INCREASE BUT FOR MEDICAL EXPENSES, FOR A TOTAL OF \$121,789.**

**\*\* MRS. TORRANO SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

To:

**\*\* REV. INGRAHAM MOVED TO ACCEPT THE RECOMMENDATION OF MR. SHEEHAN TO APPROVE A 2.5% INCREASE IN THE NEXT YEAR'S BUDGET, NOTING THAT THIS IS NOT A SALARY INCREASE BUT FOR MEDICAL INSURANCE, FOR A TOTAL OF \$121,789.**

**\*\* MRS. TORRANO SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

Page 1, first paragraph following the motion: please change the following from:

“Ms. Suib said her concerns are:

1. If they are funded at that level, it is only enough to cover part of the year. The City, by virtue of the court decree, has an obligation to fund this.”

to:

“The Commissioners asked Ms. Suib’s opinion. Ms. Suib said that her concerns are:

Ms. Suib said her concerns are:

1. If they are funded at that level, it is only enough to cover part of the year. The City, by virtue of the court decree, has an obligation to fund this for a full year.”

Page 2, paragraph three, line three : please change “how independent they are” to “how dependent they are”.

**\*\* MS. FRANK MOVED TO APPROVE THE MEETING OF THE NOVEMBER 16TH AS CORRECTED.**

**\*\* MS. BURKE SECONDED.**

**\*\* THE MOTION PASSED WITH THREE IN FAVOR (HUDGINS, BURKE AND FRANK) AND ONE ABSTENTION. (CARNEY).**

### **OLD BUSINESS**

Rev. Ingraham then distributed copies of the FHO evaluation form to the Commissioners. Atty. Suib said that she has a concern regarding the follow up reporting on the clients to the Commission because of confidentiality.

### **PRESENTATION OF FHO'S ANNUAL REPORT FY 2008-2009**

Atty. Suib said that under the Consent Decree, she had prepared the Annual Report for the Commissioners acceptance. She said that the Commissioners could review it for potential changes and that the Commission needed to vote on this in January so that it could become a public document.

### **FHO MONTHLY REPORT**

Atty. Suib said that she had started to keep time records of her hours. That will give everyone a good idea of how she spends her time. There was a brief discussion about time log.

### **NEW BUSINESS**

Atty. Suib said that the New Year's schedules have not been confirmed by the Mayor's Office. It was suggested that the January meeting be moved to January 19, 2010 at 3:00 p.m. in Room 101.

**\*\* MR. CARNEY MOVED TO TABLE ALL REMAINING ITEMS TO THE NEXT MEETING.**

**\*\* MS. FRANK SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

### **FY 2010-2011 GRANT BUDGET APPLICATION DISCUSSION AND FINALIZATION**

This issue was tabled.

### **ADJOURNMENT**

**\*\* MS. FRANK MOVED TO ADJOURN.**

**\*\* MS. BURKE SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 4:06 p.m.

Respectfully submitted,

Sharon L. Soltes  
Telesco Secretarial Services

DRAFT