

CITY OF NORWALK
WATER POLLUTION CONTROL AUTHORITY
July 21, 2014

Attendance: Darren Oustafine, Chairman
Lewis Clark, Vice Chairman
Dave McCarthy
Mayor Rilling
James Clark
John Flynn

Staff: Hal Alvord, DPW Director
Lisa Burns, DPW Operations Director

Others: John Ahern, CH2MHill, OMI, INC
Marie Oravez
Lindsey Navagh

1. CALL TO ORDER

Chairman Oustafine called the meeting to order at 5:30PM

2. ELECTION OF OFFICERS AND SECRETARY

**** MR. MCCARTHY MOVED TO NOMINATE THE CURRENT SLATE OF OFFICERS AND SECRETARY**

**** MOTION PASSED UNANIMOUSLY**

**** MR. MCCARTHY MOVED TO SUSPEND THE RULES TO TAKE THE AGENDA OUT OF ORDER**

**** MOTION PASSED UNANIMOUSLY**

8. REPORTS

g. Sewer Use Bill Appeals/ Adjustments

1. Discussion on accessory apartments- (8 Myrtle Street letter included)
Ms. Oravez said that as a resident she has always been charged a flat fee for a single family residence, and that she was completely surprised by the \$600 fee that was imposed this year. She said that her residence has had an accessory apartment since 1996, and that a two family residence is prohibited by Planning & Zoning. She said that the Tax Assessor has three categories which are single family homes, two family homes and single family residence with an accessory

apartment. She said that the WPCA has only two categories which are single family homes and two family homes. She suggested that the WPCA create third category for a single family residence with an accessory apartment, with a much lower fee that of a two family residence. Ms. Burns provided a background on how the WPCA based the codes. Mayor Rilling agreed that there should be a third code instituted. The Board directed staff to evaluate alternative rate structures.

3. EXECUTIVE SESSION TO DISCUSS ONGOING LITIGATION WITH FLOWSERVE ABOUT MAIN LIFT PUMPS' FAILURE

**** MR. LEWIS CLARK MOVED TO ENTER INTO EXECUTIVE SESSION
** MOTION PASSED UNANIMOUSLY**

Executive session began at 5:50PM
Executive session ended at 6:05PM
No action was taken.

4. APPROVE THE MINUTES FROM WPCA MEETING HELD ON JUNE 16, 2014 (COPY INCLUDED)

**** MR. MCCARTHY MOVED TO APPROVE THE MINUTES
** MOTION PASSED
** ONE ABSTENSION- MAYOR RILLING**

5. APPROVE REVISIONS TO THE SEWER USE RATES, BILLING INFORMATION & APPEALS PROCESS (COPY INCLUDED)

Ms. Burns said that the language has been updated and that a public hearing was held and there were no comments.

**** MR. MCCARTHY MOVED TO APPROVE THE ITEM
** MOTION PASSED UNANIMOUSLY**

6. REPORTS

- a. Introduction of Lindsey Navagh as the GIS Intern
Ms. Burns introduced Lindsey Navagh and said she is the third GIS intern that the WPCA has had. She said that she is a recent graduate from SUNY Purchase and she is working with Steven Birney.

- b. FY13/14 Revenues/Expenditures Report (MUNIS report included)
Ms. Burns said everything is tracking as expected with the exception of legal services account which is over budget. She said on the revenue side that the septic disposal fees are budgeted at \$525,000 and are currently at \$706,855.
- c. Contract Operations Status- Annual Inspection Report (Draft to be sent out in August, Final discussion at September meeting)
Ms. Burns said that the report is normally presented in July but ARCADIS was not able to have the report for this meeting and they have apologized. She said that they will be sending the reports directly to the Board members in August and they will present it at the September meeting.
- d. Discussion on Wastewater Treatment Plant Performance (copy attached)
Ms. Burns reported on the Wastewater Treatment Plant performance and said that the plant is operating above the permit requirements.
- e. Discussion on the Sammis Street Pump Station (report included)
Mr. Burns reported on the progress through July 21, 2014, and said that there is a walking path detour to the pedestrian bridge.
- f. Discussion on the Ely Avenue Cleaning and CCTV Project
Ms. Burns said that the contractor was able to clean and TV the line from Bouton Street to Ely Avenue which runs under the Metro-North. She said now that the work has been completed ARCADIS will advise if a new pump station is needed or if the pipe can be lined to maintain flow.
- g. Sewer Use Bill Appeals/Adjustments Update
 - 2. Appeal Status
Ms. Burns said that the adjustments to date are \$ 47,535
- h. Information Copies:
 - 1. OMI Monthly Report- June 2014 (copy included)
Ms. Burns reported on the collections system and said that there were private lateral spills at 47 Wall Street, and Magnolia Street and the property owners will be making the repairs. She said that nitrogen fell into band "D"
 - 2. Contract Year 15- CPI Adjustment (copy included)
Ms. Burns said that the CPI increase will be 1.56 percent for contract year 2015.

7. ADJOURNMENT

**** MR. JAMES CLARK MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 7:40PM

Respectfully Submitted,

Dilene Byrd