

CITY OF NORWALK
WATER POLLUTION CONTROL AUTHORITY
November 17, 2014

Attendance: Darren Oustafine, Chairman
Lewis Clark, Vice Chairman
Mayor Rilling
James Clark
John Flynn
Galen Wells
Dave McCarthy
Frederika Bikakis-Hajian

Staff: Hal Alvord, DPW Director
Lisa Burns, DPW Operations Director
Ralph Kolb, DPW Senior Environmental Engineer
Tom Hamilton, Finance Director

Others: Kevin Dahl, CH2MHill, OMI, INC
John Ahern, CH2MHill, OMI, INC.
Tim Dupuis, CDM Smith
William Lengyel, CDM Smith

1. CALL TO ORDER

Chairman Oustafine called the meeting to order at 5:30PM

**2. EXECUTIVE SESSION TO DISCUSS ONGOING LITIGATION WITH
FLOWSERVE ABOUT MAIN LIFT PUMPS' FAILURE**

**** MR. MCCARTHY MOVED TO ENTER INTO EXECUTIVE SESSION**

**** MOTION PASSED UNANIMOUSLY**

Executive session began at 5:32PM

Executive session ended at 6:34PM

No action taken

**3. APPROVE THE MINUTES FROM WPCA MEETING HELD ON
SEPTEMBER 15, 2014 AND OCTOBER 20, 2014 (COPY INCLUDED)**

Mr. Flynn said in the September minutes on Page 2, Item 4b, Line 8, to change "nine of the ten IMLR pumps operating" to "nine of the ten IMLR pumps were not operating"

Mr. Flynn said in the October minutes on Page 2, Item 5, Line 8, to change "everything is being done to delay future repairs" to "everything is being done not to delay future repairs"

**** MR. FLYNN MOVED TO TABLE THE MINUTES AS AMENDED**

**** MOTION PASSED UNANIMOUSLY**

4. APPROVE SEWER USE FEE ADJUSTMENT FOR 25 LEONARD STREET (LETTER INCLUDED)

Mr. Kolb said that is a parcel that falls under land use code 108C in the Vision database. Mr. McCarthy asked if this is the same as the other adjustments that were a result of a modification to the system. Mr. Kolb said “yes” and it is similar to the adjustment that was approved last month.

**** MR. FLYNN MOVED TO APPROVE THE ITEM**

**** MOTION PASSED UNANIMOUSLY**

5. REPORTS

- a. FY13/14 and FY 14/15 Revenues/Expenditures MUNIS Report (copy included)
Mr. Kolb reported on the FY 13/14 report and said that everything is tracking as anticipated.

- b. Discussion on WWTP Electric Rate with Third Taxing District
Mr. Kolb said that staff had met with representatives from the Third Taxing District to discuss the electric rate for the Wastewater Treatment Plant. Ms. Burns said that they have completed a cost of service study and have acknowledged that they have been billing the Wastewater Treatment Plant more than they should have and they have agreed to make an adjustment of 5% this year, and ultimately reach a 10% correction but that it will be phased over a few years.

- c. Discussion on the following Capital Improvement Projects:
 - 1) Sammis Street Pump Station (report included)
Mr. Kolb said that the project is moving along. Mr. Flynn said that he had visited the site and that it is coming along fine, but said that he is concerned about the ventilation. Mr. Kolb said that there will be a fan that meets OSHA requirements on site for ventilation but that it has not yet been installed. He said that the contractor anticipates most of the work will be completed in December with a startup date in January 2015.

 - 2) Beacon Street Project
Mr. Kolb reported and said that this a \$2 million dollar lining project and the contractor is almost done cleaning and televising approximately seven miles of sanitary sewer pipe in the project area. He said that they have identified three to five point repairs and they will be hiring a subcontractor to perform the repairs.

 - 3) SCADA PS Project
Mr. Kolb reported and said that some additional work has been added and finalized since the last meeting. He said that the only outstanding item is to do one days worth of training with OMI and then the system will be up and running.

- d. Sewer Use Bill Appeals/Adjustments Update
 - 1) Appeal Status
Mr. Kolb said that the adjustments to date are \$94,610

- 2) Discussion on billing of apartment complexes-LUC 108C (copy included)
Ms. Burns said staff had met with Tax Assessor and the Finance Department and it was decided that any appeals that come in this year will go before the WPCA Board for their approval. Mr. Lewis Clark asked where staff obtains the water consumption data. Ms. Burns said from the water departments. Ms. Burns said that for next year a consistent approach will need to be established.

e. Information Copies:

1. OMI Monthly Report- October 2014 (copy included)
Mr. Kolb reported on the collections system progress meeting. Ms. Burns said that OMI, Inc. is getting a lot done in the collection system and that it has been a big area of focus. Mr. Kolb said that nitrogen fell into band "D".
2. E-mail from DEEP re: May 1, 2014 Police Investigation (copy included)
Ms. Burns said she has received an e-mail from Craig Motasky of the DEEP and it stated that they have not found any criminal wrong doing related to the bypass events on May 1, 2014, and that he will be sending a letter to the Mayor to that effect.
3. 2015 WPCA Meeting Schedule (copy included)
No discussion.

**** MR. FLYNN MOVED TO DISCUSS NEW BUSINESS
** MOTION PASSED UNANIMOUSLY**

**** MR. MCCARTHY MOVED TO APPROVE THE MEETING SCHEDULE
** MOTION PASSED UNANIMOUSLY**

4. Robert Sardaro proclamation (copy included)
Ms. Burns said that Robert Sardaro has retired after 39 years service.

**** MR. FLYNN MOVED TO DISCUSS NEW BUSINESS
** MOTION PASSED UNANIMOUSLY**

**** MR. MCCARTHY MOVED TO APPROVE THE PROCLAMATION FOR ROBERT
SARDARO
** MOTION PASSED UNANIMOUSLY**

6. ADJOURNMENT

**** MR. MCCARTHY MOVED TO ADJOURN
** MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 7:05PM

Respectfully Submitted,

Dilene Byrd