

**CITY OF NORWALK
RECREATION, PARKS AND CULTURAL AFFAIRS COMMITTEE
REGULAR MEETING
MAY 13, 2015**

ATTENDANCE: Jerry Petrini, Chair; John Kydes, Eloisa Melendez,
Shannon O'Toole-Giandurco, Michelle Maggio (7:05 p.m.),
Faye Bowman (7:10 p.m.)

STAFF: Ken Hughes, Recreation and Parks Superintendent

CALL TO ORDER.

Mr. Petrini called the meeting to order at 7:00 p.m. A quorum was present.

MINUTES OF APRIL 11, 2015.

**** MS. O'TOOLE-GIANDURCO MOVED THE MINUTES OF THE APRIL 11,
2015 MEETING.**

**** THE MOTION PASSED WITH THREE IN FAVOR (PETRINI, KYDES AND
O'TOOLE-GIANDURCO) AND ONE ABSTENTION (MELENDEZ).**

It was pointed out that the minutes were actually from April 8, 2015, not April 11th.

Ms. Michelle Maggio joined the meeting at 7:05 p.m.

PUBLIC PARTICIPATION.

There was no one from the public who wished to address the Committee at this time.

OLD BUSINESS

Mr. Petrini announced that there was no old business to consider at this time.

NEW BUSINESS.

**1. Approve the use of the Cranbury Park Pavilion and immediate surrounding
grounds by the Cycling Sport Group for a Summer Family BBQ to be held
Thursday, August 20, 2015 fro 10:30 AM – 5:00 PM. Estimated attendance 150.**

Mr. Petrini briefly reviewed the request.

**** MS. MAGGIO MOVED THE ITEM.**

**** THE MOTION PASSED UNANIMOUSLY.**

Mr. Petrini stated that this application was approved by the Committee and did not need to be brought before the full Council. He advised the applicant to contact Mr. Mocciae about the final details for the event.

2. Approve the use of Cranbury Park Gallaher Estate and immediate surrounding grounds by Anna Munafo for a Wedding to take place Saturday, June 18, 2016 from 3:00 PM – 12:00 Midnight. Estimated attendance 100.

There was no one present to present the application.

3. Approve the use of Shady Beach by the Norwalk Reading Program for a “Summer Reading Festival” to be held Saturday, July 18, 2015 from 10:00 AM – 2:00 PM with a rain date of Sunday, July 19, 2015. Estimated attendance 100.

Mr. Petrini briefly reviewed the request.

**** MS. MELENDEZ MOVED THE ITEM.
** THE MOTION PASSED UNANIMOUSLY.**

Mr. Petrini stated that this application was approved by the Committee and did not need to be brought before the full Council. He advised the application to contact Mr. Mocciae about the final details for the event.

Ms. Faye Bowman joined the meeting at 7:10 p.m.

4. Approve the use of Naramake School Grounds by the Naramake PTA for an Ice Cream Social to be held Thursday, May 28, 2015 from 3:00 PM - 7:30 PM. Estimated attendance 100+.

Mr. Petrini briefly reviewed the request.

**** MS. O'TOOLE-GIANDURCO MOVED THE ITEM.**

Mr. Petrini asked if the group planned to use the softball field for the event. He was told that the High School Freshman JV practice had been changed.

**** THE MOTION PASSED UNANIMOUSLY.**

Mr. Petrini stated that this application was approved by the Committee and did not need to be brought before the full Council.

5. Approve the use of Cranbury Park Gallaher Estate and immediate surrounding grounds by Sarah Gifford for a Wedding to take place Saturday, July 23, 2016 from 3:00 PM – 12:00 Midnight. Estimated attendance 180.

Mr. Petrini briefly reviewed the request.

**** MR. KYDES MOVED THE ITEM.
** THE MOTION PASSED UNANIMOUSLY.**

Mr. Petrini stated that this application was approved by the Committee and did not need to be brought before the full Council. He advised Ms. Gifford to contact Mr. Mocciae about the final details for the event.

6. Approve the use of Ryan Park by the Norwalk Seventh-Day Adventist Church for a Youth-Community Healing Service to be held Saturday, May 30, 2015 from 8:00 AM – 8:00 PM. Estimated attendance 150.

Mr. Petrini briefly reviewed the request.

**** MS. MAGGIO MOVED THE ITEM.
** THE MOTION PASSED UNANIMOUSLY.**

Mr. Petrini stated that this application was approved by the Committee and did not need to be brought before the full Council.

7. Authorize the Mayor, Harry W. Rilling to enter into an agreement with Chozen Few Ent. DBA SoNo Ent. & Recording Studios to use Mathews Park for a “CT Summer Music Platform” to be held Saturday, July 25, 2015 from 3:00 PM – 9:00 PM. Estimated attendance 100+.

There was no one present to present the application.

8. Authorize the Mayor, Harry W. Rilling to enter into an agreement with the Norwalk Seaport Association for the use of Veterans Park for the 2015 Oyster Festival to be held Friday, September 11, 2015 from 6:00 PM – 11 PM, Saturday September 12, 2015 from 11:00 AM – 11:00 PM, Sunday, September 13, 2015 from 11:00 AM – 8:00 PM. Estimated attendance 30,000+. Usage of Calf Pasture Beach, Brien McMahon and City Hall parking areas for Shuttle Parking.

Mr. Petrini briefly reviewed the request.

**** MS. MELENDEZ MOVED THE ITEM.**

A brief discussion followed regarding the details.

**** THE MOTION PASSED UNANIMOUSLY.**

Mr. Petrini said that the Seaport Association would need to have someone present at the May 25th Common Council meeting to answer any additional questions.

Mr. Petrini then asked if anyone from the June 18th, 2016 wedding was present. When the person announced that she was, the Committee returned to Agenda Item #2.

2. Approve the use of Cranbury Park Gallaher Estate and immediate surrounding grounds by Anna Munafo for a Wedding to take place Saturday, June 18, 2016 from 3:00 PM – 12:00 Midnight. Estimated attendance 100. CONT'D.

Mr. Petrini briefly reviewed the request.

**** MS. O'TOOLE-GIANDURCO MOVED THE ITEM.**

**** THE MOTION PASSED UNANIMOUSLY.**

Mr. Petrini stated that this application was approved by the Committee and did not need to be brought before the full Council.

Mr. Petrini then asked if anyone from Chozen Few Ent. was present. When this was confirmed, the Committee returned to Agenda Item #7.

7. Authorize the Mayor, Harry W. Rilling to enter into an agreement with Chozen Few Ent. DBA SoNo Ent. & Recording Studios to use Mathews Park for a "CT Summer Music Platform" to be held Saturday, July 25, 2015 from 3:00 PM – 9:00 PM. Estimated attendance 100+. CONT'D.

Mr. Petrini briefly reviewed the request.

**** MS. BOWMAN MOVED THE ITEM.**

Mr. Petrini asked the representative for a brief overview of the event. The representative said that it was a barbeque for a group. Mr. Petrini asked if the applicant would need the use of the Show Mobile and if so, to check if it was available. He also suggested that they fill out an application as soon as possible. A brief discussion followed.

**** THE MOTION PASSED UNANIMOUSLY.**

Mr. Petrini said that the SoNo Ent. & Recording Studio would need to have a representative present at the May 25th Common Council meeting to answer any additional questions because this agreement was authorizing the Mayor to sign an agreement.

9. Authorize the Mayor, Harry W. Rilling to enter into an agreement with Steel Records Inc. for the use of Veterans Park for a Latin Festival to be held Sunday, August 9, 2015 from 11:00 AM – 8:00 PM. Set up to take place Saturday, August 8, 2015 at 8:00 AM with tear down no later than 12:00 Noon Monday, August 10, 2015. Estimated attendance 6,000.

Mr. Petrini briefly reviewed the request.

**** MR. KYDES MOVED THE ITEM.**

Mr. Petrini said that he had some questions. He pointed out that it was a large event with a large expected attendance. This event is new to Norwalk and the timing was on the short side. Mr. Petrini then asked the representative to give the Committee an overview of the event, which the representative did. Mr. Petrini asked if there was any early preparation time needed. The representative said that he had discussed this with the food vendors and others. Mr. Petrini noted that there would be a lacrosse and soccer camp going on at the park just before the event. Discussion followed.

The Committee then wished to know what parking arrangements had been made. The representative said that they had not considered this.

Mr. Petrini said that normally, all these details such as parking and police assistance are in place before the application is submitted to the Committee. He said that he personally could not support the application for this year because of the lack of time to make arrangements, but suggested that the Recreation Department work with the applicants towards scheduling an event for next year. That would allow for more time for the logistics to be worked out. Discussion followed.

Mr. Petrini said that he thought this was a great idea, but the timing was off. He repeated his suggesting that the applicants work with the City staff to plan the event for 2016, so the logistics would be in place. He also suggested that the applicants consider one of the smaller parks as a venue for next year.

**** THE MOTION FAIL TO PASSED WITH NONE OF THE COMMITTEE MEMBERS IN FAVOR AND SIX AGAINST (PETRINI, KYDES, O'TOOLE - GIANDURCO, BOWMAN, MAGGIO AND MELENDEZ).**

Discussion followed regarding the various details and potential locations for 2016.

10. Authorize the use of the Show Mobile to Saint Joseph Church for their event to be held Saturday, July 25, 2015.

Mr. Petrini briefly reviewed the request.

**** MS. MELENDEZ MOVED THE ITEM.
** THE MOTION PASSED UNANIMOUSLY.**

Mr. Petrini stated that this application was approved by the Committee and did not need to be brought before the full Council.

11. Authorize the Mayor, Harry W. Rilling to enter in to a Sole-Source Agreement with Field Turf USA, Inc. "A Tarkett Sports Company" for the replacement of artificial turf on the Brief McMahon main stadium field for a sum not to exceed \$462,964.22. Account TBA Fiscal Year 2015 Turf Replacement McMahon High School.

Mr. Petrini briefly reviewed the request.

**** MS. MELENDEZ MOVED THE ITEM.**

Mr. Petrini explained that the application was being submitted early in order to get a jump on the process. The funding will not be available until after July 1st because it was part of the Capital allocations. It is a sole source company, so it does not need to go out to bid. A discussion followed regarding the details.

**** THE MOTION PASSED UNANIMOUSLY.**

DISCUSSION.

There were no additional items to discuss at this time.

ADJOURNMENT.

**** MS. MAGGIO MOVED TO ADJOURN.
** THE MOTION TO ADJOURN PASSED UNANIMOUSLY.**

The meeting adjourned at 7:30 p.m.

Respectfully submitted,

S. L. Soltes
Telesco Secretarial Services.

City of Norwalk
Recreation, Parks and Cultural Affairs Committee
Regular Meeting
May 13, 2015