

**CITY OF NORWALK
RECREATION, PARKS &
CULTURAL AFFAIRS COMMITTEE
OCTOBER 14, 2015**

ATTENDANCE: Jerry Petrini, Chair; John Kydes; Eloisa Melendez;
Shannon O'Toole Giandurco; Michelle Maggio (7:09 p.m.);
Faye Bowman (7:10 p.m.)

STAFF: Michael Mocciae, Director Recreation and Parks

ROLL CALL

Mr. Petrini called the meeting to order at 7:07 p.m. A quorum was present.

MINUTES OF AUGUST 12, 2015

**** MR. KYDES MOVED TO ACCEPT THE MINUTES AS PRESENTED
** MOTION PASSED UNANIMOUSLY**

PUBLIC PARTICIPATION

There were no members of the public who wished to speak this evening.

OLD BUSINESS

There was no old business discussed this evening.

NEW BUSINESS

Ms. Maggio joined the meeting at 7:09 p.m.

Ms. Bowman joined the meeting at 7:10 p.m.

**** MS. O'TOOLE GIANDURCO MOVED TO APPROVE THE USE OF THE
CRANBURY PARK GALLAHER ESTATE AND IMMEDIATE
SURROUNDING GROUNDS BY AMY RICHARDS FOR A WEDDING
RECEPTION TO BE HELD TO BE HELD SATURDAY, OCTOBER 1,
2016 FROM 10:00 AM – 7:00 PM. ESTIMATED ATTENDANCE 130.**

A representative was present.

**** MOTION PASSED UNANIMOUSLY**

**** MS. MELENDEZ MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH THE NORWALK HOSPITAL FOUNDATION FOR THE USE OF CALF PASTURE AND SHADY BEACH FOR THE “WHITTINGHAM CANCER WALK” TO BE HELD SATURDAY, APRIL 30, 2016 FROM 6:00 AM – 1:00 PM. ESTIMATED ATTENDANCE 2,000.**

A representative from the Norwalk Hospital Foundation was present.

**** MOTION PASSED UNANIMOUSLY**

Mr. Petrini informed the representative that she will have to attend the next Common Council meeting on October 27th.

**** MS. O’TOOLE GIANDURCO MOVED TO APPROVE THE USE OF THE SHEA MCGRATH ATHLETIC COMPLEX BY THE MARCHING BAND INC. FOR THEIR ANNUAL CAVALCADE OF BANDS TO BE HELD OCTOBER 17, 2015 FROM 10:00 AM – 10:00 PM. ESTIMATED ATTENDANCE 3,000 – 4,000.**

Ms. Erin Herring was present.

**** MOTION PASSED UNANIMOUSLY**

**** MS. BOWMAN MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH THE GREENWICH KENNEL CLUB FOR THE USE OF TAYLOR FARM PARK FOR THE 84TH GREENWICH KENNEL CLUB AKC DOG SHOW OBEDIENCE AND RALLY TO BE HELD SATURDAY, JUNE 11, 2016 FROM 8:30 AM – 6:30 PM. SET UP TO TAKE PLACE WEDNESDAY, JUNE 8, 2016 AND TEAR DOWN NO LATER THAN 12:00 NOON ON MONDAY, JUNE 13, 2016. ESTIMATED ATTENDANCE 1,000+.**

Two representatives were present. This is their 12th year holding this event.

**** MOTION PASSED UNANIMOUSLY**

Mr. Petrini informed the representatives that they will have to attend the next Common Council meeting on October 27th.

**** MR. KYDES MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH LONGSHORE-SOUTHPORT KENNEL CLUB, INC. FOR THE USE OF TAYLOR FARM PARK FOR THEIR 84TH LONGSHORE-SOUTHPORT KENNEL CLUB AKC DOG SHOW TO BE HELD, SUNDAY, JUNE 12, 2016 FROM 8:00 AM – 7:00 PM. TEAR DOWN NO LATER THAN 12:00 NOON ON MONDAY, JUNE 13, 2016. ESTIMATED ATTENDANCE 1,000+.**

A representative was present.

**** MOTION PASSED UNANIMOUSLY**

Mr. Petrini informed the representatives that they will have to attend the next Common Council meeting on October 27th.

**** MS. BOWMAN MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH STEPPING STONES MUSEUM FOR CHILDREN FOR THE USE OF MATHEWS PARK FOR AN INTER ACTIVITY BLOCK PARTY TO BE HELD THURSDAY, MAY 5, 2016 FROM 1:00 PM – 10:00 PM. ESTIMATED ATTENDANCE 1,600.**

Mr. Robert Towns was present.

**** MOTION PASSED UNANIMOUSLY**

Mr. Petrini informed Mr. Towns that he will have to attend the next Common Council meeting on October 27th.

**** MR. PETRINI MOVED TO SUSPEND THE RULES TO ADD THREE ITEMS TO THE AGENDA**

**** MOTION PASSED UNANIMOUSLY**

**** MS. O'TOOLE GIANDURCO MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH SPORT TECH CONSTRUCTION FOR PROJECT \$3619 NATHANIEL ELY ELEMENTARY SCHOOL BASKETBALL COURT IMPROVEMENT FOR A SUM NOT TO EXCEED \$129,800.00. ACCOUNT # 09166030-5777-C0321**

Mr. Mocciae explained that there was only one bidder for this project. The basketball court will be state of the art and will be good for tournaments.

**** MOTION PASSED UNANIMOUSLY**

**** MS. BOWMAN MOVED TO APPROVE THE USE OF VETERANS PARK BY THE NORWALK BOARD OF EDUCATION FOR THE ANNUAL “NORWALK RIVER FUN RUN” TO BE HELD SATURDAY, DECEMBER 5, 2015 FROM 7:30 A.M. – 12:00 NOON WITH A RAIN DATE OF SUNDAY, DECEMBER 6, 2015. ESTIMATED ATTENDANCE 300 – 500.**

Mr. Maddaffari said that this is their 24th year holding this event.

**** MOTION PASSED UNANIMOUSLY**

**** MS. MAGGIO MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING TO EXECUTE AN EASEMENT AGREEMENT WITH THE OWNER OF 50 WASHINGTON STREET TO PERMIT THE ENCROACHMENT ONTO CITY OWNED PROPERTY COMPRISING THE PLAZA ABUTTING THE BUILDING, FOR THE PURPOSE OF ALLOWING A ROTATING DOORWAY ENTRANCE. THE LOCATION AND EXTENT OF THE ENCROACHMENT TO BE PERMITTED IS SOWN ON PLANS PROVIDED BY THE PROPERTY OWNER SUBJECT TO PLANNING COMMISSION REVIEW UNDER SECTION 8-24**

Mr. Mocciae explained that the owner of the building is making changes to the façade.

**** MOTION PASSED UNANIMOUSLY**

**** MS. MELENDEZ MOVED TO APPROVE THE USE OF THE CRANBURY PARK GALLAHER ESTATE AND IMMEDIATE SURROUNDING GROUNDS BY ROGER WECHTER & KERRY WECHTER FOR A WEDDING TO BE HELD SATURDAY, OCTOBER 15, 2016 TIMES TO BE ANNOUNCED. ESTIMATED ATTENDANCE 100-150.**

Mr. Wechter was present.

**** MOTION PASSED UNANIMOUSLY**

**** MR. KYDES MOVED TO AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER FOR A BOBCAT TO BE USED IN SNOW REMOVAL THROUGH BOBCAT OF CONNECTICUT, INC. (SOLE SOURCE) FOR AN AMOUNT NOT TO EXCEED \$69,571.00. ACCOUNT #0916-6030-5777-C0486.**

Mr. Mocciae explained that this is an additional piece of snow removal equipment for foot paths.

**** MOTION PASSED UNANIMOUSLY**

Mr. Mocciae explained that the following items were withdrawn because the bids came back earlier today. They came in higher than budget.

A) Authorize the Mayor, Harry W. Rilling to enter into an agreement with _____ for project #3617 Construction Improvements – Boat Launch Ramps and Visitors Dock Area – Veterans Memorial Park, Norwalk, CT for a sum not to exceed _____. Account #0916-6030-5777-C0367.

B) Authorize the Director, Recreation and Parks to issue change order to _____ project #3617 Construction Improvements – Boat Launch Ramps and Visitors Dock Area – Veterans Memorial Park, Norwalk, CT for a sum not to exceed _____. Account #0916-6030-5777-C0367.

Event Conditions for Parks Usage:

Mr. Petrini explained that the event conditions for park usage came about because of an incident that took place at Cranbury Park this summer.

A) Any events that do not include promotions or ticket sales over 100 would be required to hire through Police Extra work one officer for the duration of the event. (Not including set-up or tear down time)

B) Any events that do not include promotions or ticket sales over 200 and under 300 will be required to hire 2 officers for the duration of the event. (Not including set up or tear down time)

C) Any event deemed promotional which involves ticket sales and or cost of admission will be referred to the Parks and Recreation Committee and to Full Council for a formal agreement including a public gathering permit.

Ms. O'Toole Giandurco asked to amend the conditions as follows:

- A) Any events that do not include promotions or **(have)** ticket sales over 100 would be required to hire through Police Extra work one officer for the duration of the event. (Not including set-up or tear down time)
- B) Any events that do not include promotions or **(have)** ticket sales over 200 and under 300 will be required to hire 2 officers for the duration of the event. (Not including set up or tear down time)
- C) Any event deemed promotional which involves ticket sales and or cost of admission will be referred to the Parks and Recreation Committee and to Full Council for a formal agreement including a public gathering permit.

Mr. Mocciae explained there are a lot of users at the park. He said that he looked at other park policies and that this policy will not penalize smaller events such as weddings, showers or picnics. Mr. Petrini said that he wants people to be able to enjoy the parks.

Mr. Mocciae explained that once the policy is approved, the procedures will be provided to the person holding the event as part of the application process. He said that there are no free weekends in 2016 and they are now booking events for Thursdays.

**** MR. PETRINI MOVED TO SUSPEND THE RULES TO MAKE THE EVENT CONDITIONS FOR PARKS USAGE AS AMENDED AN ACTION ITEM**

**** MOTION PASSED UNANIMOUSLY**

**** MR. KYDES MOVED TO APPROVE THE FOLLOWING:**

A) ANY EVENTS THAT DO NOT INCLUDE PROMOTIONS OR HAVE TICKET SALES OVER 100 WOULD BE REQUIRED TO HIRE THROUGH POLICE EXTRA WORK ONE OFFICER FOR THE DURATION OF THE EVENT. (NOT INCLUDING SET-UP OR TEAR DOWN TIME)

B) ANY EVENTS THAT DO NOT INCLUDE PROMOTIONS OR HAVE TICKET SALES OVER 200 AND UNDER 300 WILL BE REQUIRED TO HIRE 2 OFFICERS FOR THE DURATION OF THE EVENT. (NOT INCLUDING SET UP OR TEAR DOWN TIME)

C) ANY EVENT DEEMED PROMOTIONAL WHICH INVOLVES TICKET SALES AND OR COST OF ADMISSION WILL BE REFERRED TO THE PARKS AND RECREATION COMMITTEE AND TO FULL COUNCIL FOR A FORMAL AGREEMENT INCLUDING A PUBLIC GATHERING PERMIT.

**** MOTION PASSED UNANIMOUSLY**

DISCUSSION

Mr. Petrini said that this is his last Park and Recreation meeting; he has been Chair for almost four years. He said that Mr. Mocciae made his job so much easier. He said that this is a good committee and it does important work and makes people happy. He said that it has been his pleasure and privilege to serve on this committee.

Mr. Mocciae thanked Mr. Petrini and the other committee members. He said that the department took up a collection for a thank you gift for Mr. Petrini. Mr. Mocciae presented Mr. Petrini with a staff jacket with the Park and Recreation logo.

**** MS. MELENDEZ MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 7:49 p.m.

Respectfully submitted,

Rosemarie Lombardi
Telesco Secretarial Services