

Project Name: _____

Date: _____



FOUNDATION ONLY CHECKLIST

If you are looking to obtain approval for a foundation only, then the following items must be included as a minimum on the submitted plan:

Drawing Information:

- Project Title & Address
- Signed & Sealed by a Design Professional
- North Arrow, Scale, Location Map
- Plan Date
- Revision #, Description & Date

Existing Conditions:

- Sanitary Sewer Lateral
- Utilities (*Gas, Water, Electric*)
- Structures
- Impervious Area (*Driveways & Sidewalks*)
- Contour Lines (*Topographic Lines*)
- Garage Floor Drains (*If applicable*)

Proposed Conditions:

- Easements
- Sanitary Sewer Lateral
- Utilities (*Gas, Water, Electric*)
- Structures
- Impervious Area (*Driveways & Sidewalks*)
- Contour Lines (*Topographic Lines*)
- Garage Floor Drains (*If applicable*)

Additional Reports & Approvals:

- 25 Year Storm Analysis Report
- Sight Line Evaluation (*If Required*)
- WPCA Approval

Construction Staging Plan:

- Laydown/Construction Staging Areas
- Site Ingress/Egress
- Construction Staging Plans for Utility Replacement or Reconstruction in the Right of Way
- Maintenance of Public Pedestrian Access
- Proposed Encroachments
- Crane or Other construction Equipment Placement
- Site Signage
- Site Fencing
- Parking (*Construction Employees, ADA Requirements, On-Street Parking Usage During Construction*)
- Temporary Utility Connections
- Proposed Detours
- Dumpster Placement
- City Tree Protection

Comments: _____
