



## City of Norwalk Annual Healthcare Open Enrollment Announcement and Transition to Anthem Blue Cross/Blue Shield Effective October 1, 2020

**ANNUAL OPEN ENROLLMENT FOR HEALTHCARE BENEFITS ONLY  
SUNDAY, AUGUST 23 THROUGH SATURDAY, SEPTEMBER 12, 2020**

*Effective October 1, 2020, Anthem Blue Cross/BlueShield will replace Oxford as the health benefits administrator for CT State Partnership members. Plan benefits will be the same as those under the Oxford plan. Prescription drug coverage will continue under CVS Caremark and CIGNA will remain the dental and vision administrator. All covered members will receive ONE new ID card displaying “State of CT Partnership Plan” for BOTH Anthem Medical and CVS Caremark prescription drugs. Your CIGNA dental and CIGNA vision card will not change.*

The City’s Benefits website has additional information including:

- Anthem Provider Lookup Instructions
- Telemedicine Registration
- 2020 Benefits Highlights Brochure
- 2020 Special Offers Flyer
- Information on the Anthem Member Website and Mobile App

**UNLESS YOU ARE MAKING CHANGES, NO ACTION IS REQUIRED ON YOUR PART.**

*If you are making any of the following changes to your coverage status:*

- *Enrolling yourself*
- *Adding a spouse and/or dependent (copies of marriage license, birth certificates and social security cards must be submitted to Human Resources)*
- *Waiving/Opting out coverage*

Your changes must be entered into the Employee Self-Service (ESS) enrollment website: <https://norwalkct.munisselfservice.com/>. Once you have logged on, to enroll in or change your benefit election:

1. Click Employee Self Service Link
2. Select “Click here for Open Enrollment”
3. Select one of the following for each benefit option:
  - a. Decline benefit
  - b. Make New Election
4. Click Continue to process transaction and Confirm

**REMEMBER – IF YOU ARE NOT MAKING ANY CHANGES, NO ACTION IS NECESSARY.**

### Reminders:

**NOTE: This enrollment window is for the healthcare plan only. Changes to FSA elections cannot be made at this time. There will be no medical plan open enrollment again in 2020.**

- **Deductibles** – For this year-only, the deductible will be extended through September 30<sup>th</sup>. Your new deductible will start again on October 1, 2020 and will re-set on July 1, 2021.
- **Health Enhancement Program (HEP)** – remember to complete your wellness exams according to your age/gender category. Attached are the HEP Preventive Requirements. For assistance with requirements, you can contact HEP member services at 877-687-1448 or email them at [HEPquestions@Connect2YourHealth.com](mailto:HEPquestions@Connect2YourHealth.com).
- **Divorce** – it is your responsibility to notify this office in the event of your divorce. You will be responsible for health care expenses incurred by your former spouse should you neglect to do so. Beneficiary designations should also be updated accordingly.
- **Dependent Children** – covered dependent children may remain on your healthcare plan until the end of the calendar year in which they reach age 26.
- **Newborn Children** – it is your responsibility to notify this office regarding the addition of a newborn child to your healthcare plan. A copy of the child’s birth certificate and social security card must be provided to this office within 30 days of the date of birth.
- **Marriage** – to add a new spouse to your healthcare plan, a copy of your marriage license and your spouse’s social security card must be provided to this office within 30 days of your marriage.