



CITY OF NORWALK
Anthony R. Carr, PE, CFM
Chief of Operations & Public Works

15 S. Smith St.
Norwalk, CT 06855

P: 203-854-3241

www.norwalkct.org

May 28, 2020

Dear Commercial Solid Waste Account Holder:

2020-2021 Solid Waste Registration & License Renewals

Current Solid Waste Licenses and Vehicle Registrations expire on June 30, 2020.

A valid solid waste license and vehicle/container registration is required to collect, transport and/or dispose of solid waste within the City of Norwalk and **MUST be renewed no later than July 1, 2020. No exceptions or extensions will be made.**

All Commercial Solid Waste Accounts must complete the following:

- Solid Waste License & Vehicle Registration Form - **Commercial Customer MUST include all Truck Numbers and Container Numbers and COMPLETE THE FORM**
- Application for Solid Waste Commercial Permit **with Tare Weight completed by Weighmaster at the Norwalk Transfer Station (Blue Form) - COMPLETE THE FORM**
- Credit Card Authorization Form for License & Registration payment - Payment for license and registration fees
- Recurring Payment Authorization Form - To authorize Credit Card stored on file
- Vehicle Registration - Provide a copy of ALL vehicle registrations clearly showing each vehicle license plate information
- Vehicle Insurance - Provide a copy of the certificate of insurance for EVERY vehicle with endorsement naming the "City of Norwalk" as additional insured
- Connecticut Department of Energy and Environmental Protection's Annual Solid Waste Reporting Form: Reporting period July 1, 2019 to June 30, 2020 is due by July 31, 2020; all others are past due

Commercial haulers that do not submit annual reports by the deadline (July 1, 2020) will be placed on "**No Dump**" Status, and will not have access to the City of Norwalk facilities until the report is submitted and will be reported to the CTDEEP for noncompliance.

Checks are NOT accepted for the License and Registrations or at either the Transfer Station or Yard Waste Site.

HOW TO SUBMIT APPLICATION

All applications must be **COMPLETE** and can be submitted via U.S. Mail or by a scheduled in-person appointment.

If applications are **INCOMPLETE**, Applications will be sent back or appointments will be rescheduled.

IF APPLICATIONS ARE NOT RECEIVED OR ARE INCOMPLETE; COMMERCIAL ACCOUNTS WILL BE PLACED IN “NO DUMP” STATUS ON JULY 1, 2020 AND WILL NOT HAVE ACCESS TO THE NORWALK TRANSFER STATION OR YARD WASTE SITE.

By U.S. Mail

Send **ALL** documents to:

City of Norwalk DPW
Solid Waste Renewals
Attention: Jessica Paladino
15 South Smith St., 2nd Floor
Norwalk CT 06855

In-Person Appointment

Please schedule an appointment by calling Jessica Paladino or Dilene Byrd at **(203) 854-3241** (Please Note New Phone Number).

APPOINTMENTS MUST BE SCHEDULED; walk-ins will NOT be accepted at this time due to COVID-19.

Appointments are scheduled on:

Mondays & Fridays: 8:00 AM - 1:00 PM

Appointments will be held at the Yard Waste Scale window.

If documents are incomplete, you will be required to make a new appointment and bring all completed documents.

RECURRING PAYMENT

Commercial Accounts are able to store a credit card on file with the City of Norwalk, for payment of each transaction. Please complete the Recurring Payment Authorization Form.

If Commercial Accounts do not wish to store a credit card on file, they will be required to pay for each transaction at the time of completion.

VIOLATION

ANY vehicles collecting or transporting solid waste in the City of Norwalk without current license/registration(s) will be subject to \$250/day fines outlined in Chapter 94 of the City’s Solid Waste Ordinance. The Regulations are strictly enforced.

All Information and Forms can be found at on the City’s website: www.norwalkct.org