

GENERAL Information - Request Form
CITY OF NORWALK - DEPARTMENT OF PUBLIC WORKS

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NORWALK, CT 06851

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Please allow 10 business days for processing, incomplete forms will delay processing.

Date Requested: _____ **E-mail:** _____
Name: _____ **Phone:** _____ **Fax:** _____
Address: _____ **City:** _____ **State:** _____ **Zip Code:** _____

INFORMATION TRANSFER (Select all that apply)

Data File Formats:	Digital Map Formats:	Delivery	Media Type
- Shapefile	- JPEG	- Email	- Bond Paper
- AutoCAD. dwg		- US Mail (extra fee)	
- Geodatabase	- PDF	- Pick up	
- Other _____		- FedEx	- USB (provided by applicant)
		Acct Number _____	

LOCATION DESCRIPTION (Street Address, Intersection, Parcel ID, Feature name, Boundary features...etc):

Map look up/Information Request: _____

Buffer radius to include on map (in feet): _____ **Labels or other info needed:** _____

PLANIMETRIC / TOPOGRAPHIC DATA: (PLEASE CHECK INFORMATION REQUIRED)

<input type="checkbox"/> Comprehensive Map w/ Photo (check photo year)	<input type="checkbox"/> 1995 Color Orthophoto	<input type="checkbox"/> Transportation	<input type="checkbox"/> Vegetation
<input type="checkbox"/> Comprehensive Topo Map	<input type="checkbox"/> 2007 Color Orthophoto	<input type="checkbox"/> Cultural Features	<input type="checkbox"/> Buildings
	<input type="checkbox"/> 2013 Color Orthophoto	<input type="checkbox"/> Property Parcels	<input type="checkbox"/> Elevation
	<input type="checkbox"/> 2016 Color Orthophoto	<input type="checkbox"/> Easement Lines	<input type="checkbox"/> Recreation
	<input type="checkbox"/> 2019 Color Orthophoto	<input type="checkbox"/> Hydrography	
		<input type="checkbox"/> Utilities	

PRICING (TO BE PAID AT TIME OF REQUEST)

Print Size 8.5" x 11" or 11" x 17"	\$12 original, \$2/addl copies
Large format prints	\$30 original, \$5/addl copies
Electronic/Digital File Distribution	\$100/hour (\$40 minimum)
Customized Printed Maps (CAD or GIS)	\$100/hour (\$40 minimum)

- D.P.W. accepts VISA/ MASTER CARD or CHECK only-

Data Availability and Fees: Any request for public records that require compilation, extraction, programming or any custom work to create shall be provided at the actual cost of duplication and at the hourly rate specified above. Staff will provide an estimate that must be paid before the request can be processed. Fees will be waived for projects directed by the City of Norwalk.

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Signature

FOR ENGINEERING USE ONLY:

Date Started: _____ Date Completed: _____ Time Spent: _____ Initials: _____
Comments: _____ Fee: _____